



- 3**      **TITLE:**                                      Repair of Fish Buyer Building Roof  
**PROPOSED ACTION:**                      Authorize the General Manager to execute Contract with Andy's Roofing, Inc. for \$27,700 for repair of the Roof of the Fish Buyers Building

**Action:** Motion by Parravano, second by Kiraly to approve the proposed action.  
Unanimously approved

- 4**      **TITLE:**                                      Asphalt Slurry Seal at Oyster Point Marina/Park  
**PROPOSED ACTION:**                      Authorize the General Manager to execute the attached agreement with Sunrise Grading and Paving, Inc. for Asphalt Slurry Seal at Oyster Point Marina/Park in the amount of \$56,758, and establish a 10% contingency of \$5,676

(21:53)

**Action:** Motion by Kiraly second by Bernardo to approve the proposed action.  
Unanimously approved

Public Comment:

John Ullom – Spoke regarding appropriate use of slurry seal.

- 5**      **TITLE:**                                      Request for Reduction of Event Fees for Athletic Event Permit for USA Productions, LLC for April 17, 2016 Triathlon at Pillar Point Harbor  
**PROPOSED ACTION:**                      Approve reduction of Event Fees for Athletic Event Permit for USA Productions, LLC for April 17, 2016 Triathlon at Pillar Point Harbor for a total fee of \$7,375

**Action:** Motion by Parravano, second by Kiraly to approve the proposed action.  
Unanimously approved

- 6**      **TITLE:**                                      Special Use Permit for the Coastside Fishing Foundation for the 2016 Pillar Point Harbor Swap Meet  
**PROPOSED ACTION:**                      Waive fee for the Coastside Fishing Foundation for the 2016 Pillar Point Harbor Swap Meet

**Action:** Motion by Kiraly, second by Bernardo to approve the proposed action.  
Unanimously approved

## **D.) Discussion**

- 7** TITLE: Grindy Proclamation  
PROPOSED ACTION: Proclamation

**Action:** Motion by Kiraly, second by Bernardo to approve proclamation for Scott Grindy.  
Unanimously approved

- 8** TITLE: Committee Review and Assignments  
PROPOSED ACTION: The President appoint two Commissioners to the Oyster Point Committee

Mattusch appoints himself and Brennan to Liaison Committee.

- 9** TITLE: Policy 3.0, Standing Committees; Review  
PROPOSED ACTION: Review

**Action:** Motion by Bernardo to

- 1) Remove Item 3) b) that states: "A member of the public can serve as chair if agreed to by both committee Board members."
- 2) Add Item 6) b) stating: "If a public member assigned to a committee consistently works against the mission and goals of the committee the Board President will appoint a replacement to the committee."
- 3) Replace 4 a) with: "Each commissioner serving on a committee can select one public member to serve on the committee."
- 4) Add the following under 4) iv) "A member of the public must go through Brown Act Training."

Commissioner Bernardo withdrew his motion.

**Action:** Motion by Bernardo, second by Kiraly for staff to review and edit this based on our comments and add to an upcoming meeting.

Unanimously approved  
(1:14)

- 10** TITLE: Crab season closure and impacts on local crab fishing community  
PROPOSED ACTION: Recommends this Commission Consider Whether to Waive One Month's Fees for Dungeness Crab Fishermen in Good Standing as of October 31, 2015

Commissioner Mattusch and Commissioner Parravano recused themselves from this item.

Public Comment:

Jim Anderson - Stated that San Francisco is now waiving three months fees for Dungeness Crab Fisherman.

Dan Blick – Spoke in favor of waiving one months fees for fisherman.

**Action:** Motion by Brennan to waive three months fees for Dungeness Crab Fisherman in Good Standing as of October 31, 2015 and fish buyers and charter boat operators at Pillar Point Harbor.

Motion failed for lack of second.

**Action:** Motion by Kiraly, second by Bernardo to waive one month's fees for Dungeness Crab Fisherman in Good Standing as of October 31, 2015.

Ayes: Bernardo, Brennan, Kiraly

Unanimously approved

(1:50)

- 11** TITLE: District Policy on Fulfillment of Public Records Act Request  
PROPOSED ACTION: Rescind Policy on Public Records Act Requests adopted on January 7, 2015.

Public Comment:

John Ullom – Spoke regarding PRA role in open government.

**Action:** Motion by Kiraly, second by Parravano to approve the proposed action.

Unanimously approved

- 12** TITLE: Mid-Year Budget Review and Budget Adjustments  
PROPOSED ACTION: Approve the following amended budget adjustments:
- |                             |          |
|-----------------------------|----------|
| Increase Operating Expenses | \$68,000 |
| Decrease Unassigned Reserve | \$68,000 |

**Action:** Motion by Kiraly, second by Bernardo to increase operating expenses by \$68,000 and decrease unassigned reserve by \$68,000.

Unanimously approved

- 13** TITLE: Budget Calendar and Direction  
PROPOSED ACTION: Receive Budget Calendar; provide direction to Finance Committee

Informational Only

(2:42:48)

- 14** TITLE: Budget Appropriations Policy

**PROPOSED ACTION:** Adopt Resolution 05-16 and Approve Budget Appropriations Policy 4.9.2 establishing the appropriation authority of the District Board of Harbor Commissioners and requiring quarterly budget review by the Commission.

**Action:** Motion by Kiraly, second by Parravano to approve the proposed action.  
Unanimously approved

- 15** **TITLE:** Spirit of Sacramento, Options for Impending Marshal's Sale, Selection of Selling Broker;  
**PROPOSED ACTION:** Direct staff to proceed with a Marketed Sale of this vessel, including obtaining the services of a commercial yacht broker.

**Action:** Motion by Parravano, second by Kiraly to approve the proposed action.  
Unanimously approved

**Action:** Motion to extend meeting until 10:30 PM.

- 16** **TITLE:** Goals and Objectives for 2016  
**PROPOSED ACTION:** Receive report and provide direction to staff.

Public comment:  
Dan Blick – Spoke regarding importance of Social Media.

**Action:** Motion by Kiraly, second by Bernardo to approve the top five priorities.  
Unanimously approved

## **E.) Staff Reports:**

### **Administration and Finance**

- 17** General Manager – McGrath  
**18** Interim Director Administrative Services - Lazof

### **Operations**

- 19** Oyster Point Marina/Park and Pillar Point Harbor – Merlo/Draper

**F.) Board of Harbor Commissioners**

**20** Committee Reports

**21** Commissioner Statements and Requests

1. The Board of Harbor Commissioners may make public statements limited to five (5) minutes.

**Adjournment**

The meeting adjourned at 10:30 PM. The next scheduled meeting will be held on March 2, 2016 at Sea Crest School, Think Tank, Room #19, 901 Arnold Way, Half Moon Bay, CA 94019 at 6:30 PM



Melanie Hadden  
Temporary Deputy Secretary



Tom Mattusch  
President