



San Mateo County Harbor District Board of Harbor Commissioners

"The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access"

REGULAR MEETING MINUTES

October 19, 2022

1:00 PM – 5:00 PM

San Mateo County Harbor District

A) Roll Call – 1:00 PM

All Commissioners Present

B) Public Comments/Questions

C) Consent

Item 6 was pulled by Commissioner Chang Kiraly. It was moved to the end of Discussion.

Approve Consent Items 1 – 5, 7 – 9
(Mattusch/Chang Kiraly)
All in favor

1. Bills and Claims (van Hoff)

- 1) Recommendation: Accept Pre-Approved Items in the amount of \$261,769.88 for September.
- 2) Approve payment to Sandie Arnott (San Mateo County Tax Collector) in the amount of \$66,152.60 for Parcel Sewer Fees for FY22-23.
- 3) Approve \$750,000 in Pre-Approved Items for November 2022 (there are three AP runs in November).

2. Minutes – Regular Board Meeting Minutes (Hadden)

Approve Minutes of the September 21st, 2022 Board Meeting

3. Monthly Capital Project Update (Moren)

Information only

4. **Approve Revisions to 6.5.11 “Leave Policy During Pandemic” (van Hoff)**
Approve Revisions to 6.5.11 “Leave Policy During Pandemic.”
5. **Administration Building Water Damage Repair Project Invitation for Bid (Moren)**
Pursuant to a publicly advertised Invitation for Bid (IFB), Authorize the General Manager to enter into an Agreement with the low bidding construction contractor, Bhogal Brothers Construction, Inc., for the Administration Building Water Damage Repair Project for an amount not to exceed \$75,000, with a 30% contingency in the event there is a need for change orders due to unforeseen challenges, or additional work needed, and authorize the General Manager to issue change orders up to the contingency amount and approve an increase in Capital Expenditure Appropriations of \$97,500 to be funded by available working capital.
7. **First Quarter – Fiscal Year 2023 (Q1-23) Investment Report (van Hoff)**
Information only
8. **Wild Wes Sportfishing Request for Commercial Activity Permit (Pruett)**
Approve the Commercial Activity Permit for Wild Wes Saltwater Sportfishing LLC at Pillar Point Harbor.
9. **Authorize Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953(e).**
Recommended Motion: Adopt Resolution No. 22-25 reconsidering the circumstances of the COVID-19 State of Emergency and making findings to authorize meetings to be held via teleconferencing pursuant to Government Code Section 54953(e)

D) Discussion

10. **One Shoreline (Pruett)**
Information only
11. **Oyster Cove Marina Temporary Relocation of Liveboards (Pruett)**
Information only
12. **Shift Change at Pillar Point Harbor (Pruett)**
Approve Resolution No. 22-26 to authorize the General Manager to sign a Side Letter Agreement that amends the Memorandum of Understanding between the San Mateo County Harbor District and the Operating Engineers Local 3, with such amendment changing the regular shift length to 12 hours at Pillar Point Harbor.

This Item was removed and will be moved to a later date.

13. Coastside Maritime Search and Rescue Funding (Pruett)

Approve Resolution No. 22-27 directing the General Manager to contact and work with the County of San Mateo, the San Mateo County Sheriff's Office, and the City of Half Moon Bay to seek and identify additional funding to support the San Mateo County Harbor District's Maritime Search and Rescue program on the San Mateo County Coastline.

(Chang Kiraly/Reyering)

All in favor

14. Commercial Activity Permit Waivers for Non-Profits (Pruett)

Information only

15. Declare Tug Vessel "Caleb" Abandoned Property Pursuant to Harbors and Navigation Code section 522 (Pruett)

Approve Resolution No. 22-28 declaring that the tug vessel "Caleb," which is currently sunk in the outer anchorage at Pillar Point Harbor, is abandoned property.

(Mattusch/Chang Kiraly)

All in favor

6. Approve Revision to Policy 6.4.13 Workers' Compensation (van Hoff)

Approve revision to Policy 6.4.13 "Workers Compensation."

(Chang Kiraly/Mattusch)

All in favor

E) Closed Session

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Initiation of litigation pursuant to Government Code Section 54956.9 (d)(4):
one potential case.

No reportable action.

F) Commissioner Comments

G) Future Agenda Items

- 1) Contract for California Consulting
- 2) Informational Item on Flare Disposal

**H) September Activity Reports General Manager, Operations,
Administration**
Information only

I) Adjourn - 3:10 PM

Approved by the Board at the November 16, 2022 Board Meeting



Melanie Hadden
Deputy Secretary



Nancy Reyer
President