



**Board of Harbor
Commissioners**

Tom Mattusch, President
Virginia Chang Kiraly, Vice President
Robert Bernardo, Secretary
Pietro Parravano, Treasurer
Sabrina Brennan, Commissioner

Steve McGrath, General Manager
Steven D. Miller, District Counsel

**San Mateo County Harbor District
Board of Harbor Commissioners**

“To assure the public is served with clean, safe, well-managed,
financially sound and environmentally pleasant marinas.”

MEETING MINUTES

March 16, 2016

6:30 PM

Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94080

A.) Roll Call – All Present

B.) Public Comments/Questions

Jim Merlo
Cary Smith
John Draper
Dave Arrington
Mike Williams
Dante Madrigal

All these members of the public spoke about labor negotiations at the Harbor.

C.) Consent Calendar

Agenda Items 1, 2, 3, and 5 pulled from consent.

4 TITLE: Minutes of Meeting 6:30 PM February 17, 2016

Action: Motion by Brennan, second by Kiraly to approve minutes of February 17, 2016.

Unanimously approved

- 1 TITLE: Bills and Claims in the Amount of \$155,917.06

Action: Motion by Parravano, second by Kiraly to approve bills and claims.
Unanimously approved

- 2 TITLE: Minutes of Meeting 6:30 PM January 20, 2016 (2)

Action: Motion by Brennan, second by Kiraly to approve minutes of January 20, 2016 with corrections.
Unanimously approved

- 3 TITLE: Minutes of Meeting 6:30 PM February 3, 2016

Action: Motion by Kiraly, second by Bernardo to approve minutes of February 3, 2016 with corrections.
Unanimously approved

- 5 TITLE: Fiscal Year 2015 – 2016 Write-Off Request

Action: Motion by Brennan, second by Bernardo to write-off \$24,905.48 in bad debt and Adopt Resolution 06-16.
Unanimously approved

- 6 TITLE: Investment Policy

Action: Motion by Kiraly, second by Brennan to authorize Commissioner Parravano, District Treasurer to execute Acknowledgement of Receipt of San Mateo County Investment Policy.
Unanimously approved

D.) Discussion

- 7 TITLE: Discussion regarding locating a copy of Exhibit 1 to the JPA Agreement, "Master Plan for Development of Oyster Point Marina/Park", prepared by Daniel, Mann, Johnson & Mendenhall. Discussion of the implications of not having Exhibit 1.

Informational Only; No action taken.

8 TITLE: Division of Boating and Waterways; Retirement of Debt
Direction was provided to staff.

9 TITLE: Preliminary Review of Capital Improvement
Plan/Receipt of Public Input and Commission Direction
to Staff for 2016-2017 Fiscal Year Budget

Action: Motion by Parravano, second by Bernardo to direct Staff to include proposed 16/17 Capital Projects, as revised and attached, in initial budget documents; and for additional review prior to the adoption of the Final Budget for the 2016-2017 Fiscal Year.

Ayes: Bernardo, Kiraly, Parravano, Mattusch
Nays: Brennan

10 TITLE: First Look, San Mateo County Harbor District Budget
2016/17 Fiscal Year

Direction was provided to staff.

11 TITLE: Strategic Plan

Direction was provided to staff.

E.) Staff Reports:

Administration and Finance


12 Interim Director Administrative Services - Lazof

Public Comment: Greg Sanchez – Stated that he had spoken to the Department of Boating and Waterways about the Bait Shop Lease.

F.) Adjournment

Meeting adjourned at 9:30 PM.

The next scheduled meeting will be held on April 6, 2016 at Sea Crest School, Think Tank, Room #19, 901 Arnold Way, Half Moon Bay, CA 94019 at 6:30 PM.



Melanie Hadden
Temporary Deputy Secretary



Tom Mattusch
President