



San Mateo County Harbor District  
Board of Harbor Commissioners

*"The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access"*

**MEETING MINUTES**

**September 17, 2025**

**10:00 AM**

**A) Pledge of Allegiance**

**B) Roll Call – All Commissioners Present**

**C) Public Comments/Questions**

**D) Commissioner Comments**

**E) Activity Reports**

- a. General Manager,
- b. Operations,
- c. Administration and Finance

**F) Consent**

Approve Consent Items 1 – 5  
(Chang Kiraly/Mattusch)  
All in Favor

**1. Bills and Claims (van Hoff)**

Accept Pre-Approved Items in the amount of \$227,634.31 for August. Approve a total of \$3,674.70 for Commissioners - Virginia Chang Kiraly (\$1,455.88), Tom Mattusch (\$384.30), Kathryn Slater-Carter (\$1,474.92), and William Zemke (\$359.60) for reimbursable conference and travel expenses. Approve \$750,000 in Pre-Approved Items for October 2025 (there may be three AP runs in October).

**2. Minutes – Regular Board Meeting for August 20, 2025 (Wright)**

Approve Minutes of the August 20, 2025 Regular Board Meeting.

3. **Monthly Capital Project Update (Moren)**  
Information Only
4. **Personal Electric Vehicle/Vessel Charging Policy (van Hoff)**  
Approve San Mateo County Harbor District 6.1.16 Personal Electric Vehicle/Vessel Charging Policy.
5. **Ocean Safety and Science Center at Pillar Point Harbor - Ad Hoc Committee Report (Slater-Carter/Domurat)**  
Information Only

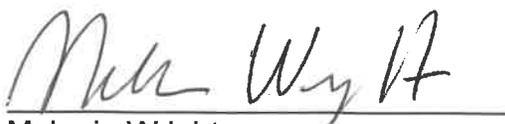
## G) Discussion

1. **Surfers Beach Update (Moren)**  
Information Only
2. **Half Moon Bay Kayak Company Lease (Pruett)**  
Approve the General Manager to sign the attached lease between the Half Moon Bay Kayak Company and the San Mateo County Harbor District.  
  
(Kiraly/Domurat)  
All in Favor
3. **Pelagic Restaurant Group (Pruett)**  
Receive presentation on request by Pelagic Hospitality Group to renegotiate the current lease between Pelagic Hospitality Group and the San Mateo County Harbor District and provide direction to the District's Real Property Negotiators.  
  
This item was tabled until next Regular Board Meeting  
(Chang Kiraly/Zemke)  
All in Favor

## H) Future Agenda Items

## I) Adjourn – 11:27 AM

Approved by the Board on October 15, 2025



Melanie Wright  
Deputy Board Secretary



Kathryn Slater-Carter  
President