ITEM 9

San Mateo County Harbor District
Board of Harbor Commissioners

"To assure the public is provided with clean, safe, well managed, financially sound and environmentally pleasant marinas"

Meeting Minutes

November 18, 2015
6:30 p.m.
Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94080

All Harbor District Commission meetings are recorded and posted at www.PacificCoast.tv within 24-48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for $18.

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400.

DRAFT

A.) Roll Call

Commissioners

Tom Mattusch, President
x Robert Bernardo, Secretary
Pietro Parravano, Treasurer
Sabrina Brennan, Commissioner
Virginia Chang Kiraly, Commissioner

Staff

Steve McGrath, General Manager
Vacant, Director of Finance
Marcia Schnapp, Interim Administrative Services Manager
Glenn Lazof, Special Projects
Vacant, Harbor Master
Melanie Hadden, Temporary Deputy Secretary
Steven Miller, District Counsel

x Absent

B.) Public Comments/Questions – None

The Public may directly address the Board of Harbor Commissioners for a limit of three minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 or online at www.smharbor.com.

C.) Staff Recognition - None

D.) Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

DRAFT

1 TITLE: **Bills and Claims in the Amount of $174,623.67**
REPORT: Bills and Claims Detailed Summary
PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of $174,623.67 to cover payment of Bills and Claims

Action: Motion by Parravano to approve bills and claims in the amount of $174,623.67, second by Brennan.

Ayes: Brennan, Kiraly, Parravano, Mattusch

E.) Old Business - None

F.) New Business

2 TITLE: **Administer Oath of Office to Newly Appointed Member of the San Mateo County Harbor District Board of Commissioners**
REPORT: None
PROPOSED ACTION: Interim Board Clerk/Deputy Secretary will administer the Oath of Office to New Appointee

(5:09)
3 TITLE: **General Manager Introduction**
REPORT: Oral Report/McGrath
PROPOSED ACTION: No Action will be taken

G.) Staff Reports: a) Administration and Finance

(25:01)

4 **Director of Finance**
Included in item 5

5 **Interim Administrative Services Manager – Schnapp**

b) Operations

6 **Oyster Point Marina/Park and Pillar Point Harbor**

H.) Board of Harbor Commissioners

7 A. Committee Reports

(29:44)
B. Commissioner Statements and Requests

1. The Board of Harbor Commissioners may make public statements limited to five (5) minutes.

2. Any Commissioner wishing to place one item on a future agenda may do so pursuant to Resolution 50-15.

I.) Closed Session

8

TITLE:	**Conference with Labor Negotiator Pursuant to Government Code Section 54957.6**
DISTRICT REPRESENTATIVES:	Deborah Glasser, Vanessa Buffington, Glenn Lazof
EMPLOYEE ORGANIZATIONS:	Operating Engineers Local Union 3 and Teamsters Local Union 856

J.) Adjournment

Meeting adjourned at 7:10 PM. The next scheduled meeting will be held on December 2, 2015 at Sea Crest School, Think Tank, Room #19, 901 Arnold Way, Half Moon Bay, CA 94019 at 6:30 p.m.

Melanie Hadden
Temporary Deputy Secretary

Tom Mattusch
President

DRAFT