Activity Report

TO: Board of Harbor Commissioners

FROM: Steve McGrath, General Manager

DATE: January 6, 2016

PERIOD: December 7 to December 25, 2015

Administration:

Discussions with labor negotiator.
Continuous internal discussions about staffing, organization, processes and procedures, budget and finance, IT.
Internal planning for Commission meeting of 1/6/16.
Continued planning for Commission discussion of 1) 2016 goals and objectives including staffing, social media, lease review, fees, OpenGov; 2) completion of Strategic Plan; 3) study session on Oyster Point Marina
Finance Committee meeting of December 17, 2015

Meetings:

Lisa Damrosch, Geoff Bettencourt, HMB Seafood Marketing Assoc; general introduction (see related letter from HMBSFA re crab closure)
Magda Gonzales, HMB City Manager; general introduction
Mid Coast Council; introduction during Public comment
Martha Poyatos, Executive Officer, San Mateo County LAFCo; general introduction
Supervisor Don Horsley, District 3 Supervisor, with President Mattusch; general introduction.
Ketch Café re opening of café for business by January 31, 2016

Projects:

Surfers' Beach: met with Glenn Lazof and consultant re dredge/beach replenishment project: milestones and event sequence, grants
Participated in review and interviews for Information Technology (IT) services and strategic plan.

Oyster Point Marina: reviewed governing documents and Regional Water Quality Control Board orders.

Media:

Carina Woudenberg, HMB Review; general introduction

Board of Commissioners:

Commission meeting of December 2, 2015
Individual meeting with Commissioner Bernardo.

Other:

Attended HMB Coastside Chamber of Commerce holiday party.