



## San Mateo County Harbor District Board of Harbor Commissioners

"Serve the public by providing accessible and well-maintained marine facilities and programs to encourage and support recreational, commercial, and educational activities, beach and ocean safety, and environmental and ecological stewardship."

### **SPECIAL BOARD MEETING MINUTES**

**March 19, 2026  
10:00 AM**

#### **A) Pledge of Allegiance**

#### **B) Roll Call – 10:00 AM**

All Commissioners Present

#### **C) Public Comments/Questions**

#### **D) Commissioner Comments**

#### **E) Activity Reports**

- a. General Manager,
- b. Operations,
- c. Administration and Finance

#### **F) Consent**

Item 6 pulled by President Domurat

Approve Consent Items 1 – 5  
(Kiraly/Zemke)  
All in Favor

##### **1. Bills and Claims (van Hoff)**

Accept Pre-Approved Items in the amount of \$ 191,777.41 for February.  
Approve a total of \$6,286.44 to Commissioner Tom Mattusch (\$2,517.44),  
Commissioner Virginia Chang Kiraly (\$1,195.85), and Commissioner Kathryn  
Slater-Carter (\$2,573.15) for reimbursable Conference/Travel expenses.  
Approve \$750,000 in Pre-Approved Items for April 2026 (there could be 3 AP  
runs in April).

2. **Minutes – Special Board Meeting for February 24<sup>th</sup>, 2026 (Wright)**  
Approve Minutes of the February 24<sup>th</sup>, 2026 Special Board Meeting.
3. **Minutes – Special Board Meeting for March 4<sup>th</sup>, 2026 (Wright)**  
Approve Minutes of the March 4<sup>th</sup>, 2026 Special Board Meeting.
4. **Monthly Capital Project Update (Moren)**  
Information Only
5. **Updated Investment Policy (Henthorne)**  
Approve updates to Investment Policy 4.4.1.
6. **Commercial Activity Permit – Big C Charters (Pruett)**  
Approve Commercial Activity Permit for Big C Charters Charter Fishing at Pillar Point Harbor until December 31<sup>st</sup>, 2026 and authorize the General Manager to execute the Commercial Activity Permit.

(Chang Kiraly/Zemke)

Amend motion to continue this discussion in a Special Meeting on March 26<sup>th</sup>, 2026 at 1:30 PM.

Ayes: Domurat, Zemke, Chang Kiraly, Slater-Carter  
Nays: Mattusch

## G) Discussion

1. **Rates and Fees Effective July 1, 2026 (Modena)**  
Initiate proceedings to increase rates and fees (not previously amended) to reflect an increase of 2.2% and direct staff to notice a public meeting to consider adopting the increase to be held at the next regularly scheduled Harbor Commission meeting on April 15, 2026.

(Slater-Carter/Kiraly)  
All in Favor

2. **“First Look Budget” Fiscal Year 2026/2027 Operating Budget and Capital Improvement Program (Modena)**  
Information Only

3. **CSDA Board of Directors Call for Nominations Seat A (Pruett)**  
May consider nomination of a Commissioner or managerial employee for possible election to the California Special District Association Board of Directors.

No action taken.

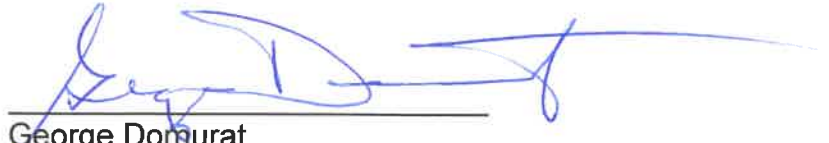
**H) Future Agenda Items**

**I) Adjourn – 12:07 PM**

Approved on April 15<sup>th</sup>, 2026 at a Regular Board Meeting



Melanie Wright  
Deputy Secretary to the Board



George Domurat  
President

