



Board of Harbor
Commissioners

Tom Mattusch, President
Virginia Chang Kiraly, Vice President
Robert Bernardo, Secretary
Pietro Parravano, Treasurer
Sabrina Brennan, Commissioner

Steve McGrath, General Manager
Steven D. Miller, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is served with clean, well managed, financially sound and environmentally pleasant marinas.”

MEETING MINUTES

April 20, 2016

6:30 PM

Municipal Services Building

33 Arroyo Drive

South San Francisco, CA 94080

A.) Roll Call – Parravano absent. Kiraly absent.
Kiraly enters at 6:38 PM.

B.) Public Comments/Questions

Brian Rogers – Commented on the number of employees who have left the District.

C.) Commissioner Comments

Commissioner Brennan spoke on point of personal privilege. She stated that she was responding to the accusations and her response can be found on her website.

Commissioner Kiraly would like Brown Act Training.

D.) Consent Calendar

Agenda Items 7, 8, 9, 10 and 11 were pulled from consent.

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|---|--------|--|
| 1 | TITLE: | Bills and Claims in the Amount of \$163,895.99 |
| 2 | TITLE: | Minutes of Special Meeting 5:30 PM January 20, 2016 |
| 3 | TITLE: | Minutes of Special Meeting 5:00 PM February 17, 2016 |
| 4 | TITLE: | Minutes of Special Meeting 5:30 PM March 2, 2016 |

5 TITLE: Minutes of Special Meeting 5:30 PM March 16, 2016

6 TITLE: (6) Minutes of Special Meeting 5:30 PM April 6, 2016

Action: Motion by Bernardo, second by Brennan to approve Agenda Item 1 - 6.

Ayes: Bernardo, Brennan, Mattusch

Absent: Parravano, Kiraly

7 TITLE: (7) 3rd Quarter Rent Report
PROPOSED ACTION: Receive and File

Commissioner Chang-Kiraly enters at 6:38 PM.

Public Comment:

John Ullom – Stated that a base rent of 3% very low.

Action: Motion by Bernardo, second by Brennan to receive rent report.

Ayes: Bernardo, Brennan, Mattusch, Kiraly

Absent: Parravano

8 TITLE: (8) Regional Government Service (RGS) Contract
Amendment
PROPOSED ACTION: Extend RGS contract through June 30, 2017, and
increase by an additional \$200,000, with a total not to
exceed \$600,000. Authorize General Manager to
execute agreements as necessary. Recommend
Approval

Action: Motion by Kiraly, second by Bernardo to approve the proposed action.

Ayes: Bernardo, Brennan, Mattusch, Kiraly

Absent: Parravano

9 TITLE: (9) Cox, Wootton, Lerner, Griffin, Hansen & Poulos LLP
Agreement In The Matter Of The "Spirit Of Sacramento"
Vessel
PROPOSED ACTION: Increase the contract with Cox, Wootton, Lerner, Griffin,
Hansen & Poulos for continuation of legal services, with
a total not to exceed \$53,000. Authorize General
Manager to execute agreements as necessary.
Recommend Approval

Action: Motion by Brennan, second by Kiraly to approve the proposed action.

Ayes: Bernardo, Brennan, Mattusch, Kiraly

Absent: Parravano

- 10 TITLE: (10) GHD Contract Amendment
PROPOSED ACTION: Increase the contract with GHD by \$3,094.44 in order to close out the engineering services related to the emergency repairs of the West Trail Authorize General Manager to execute agreements as necessary.
Recommend Approval

Action: Motion by Kiraly second by Bernardo to approve the proposed action and adopt Resolution 9-16.

Ayes: Bernardo, Brennan, Mattusch, Kiraly

Absent: Parravano

- 11 TITLE: (11) Policy 6.2.6 Personal Use of District's Vehicles, Vessels and Equipment; Amend Policy
PROPOSED ACTION: Amend Policy 6.2.6 to prohibit the personal use of District vehicles, vessel and equipment, and restrict use of District office equipment. Recommend Approval

Action: Motion by Bernardo, second by Kiraly to approve proposed action.

Ayes: Bernardo, Brennan, Mattusch, Kiraly

Absent: Parravano

E.) Discussion

- 12 TITLE: Preliminary Budget 2016/17 Fiscal Year
PROPOSED ACTION: Approve Resolution 12-16 adopting the 2016/17 Preliminary Budget

Public Comment:

John Ullum – Would like to know when this District will be breaking even.

Action: Motion by Kiraly, second by Bernardo to approve proposed action.

Ayes: Bernardo, Brennan, Mattusch, Kiraly

Absent: Parravano

- 13 TITLE: California Special Districts Association Board of Directors; Call for Nominations
PROPOSED ACTION: Nominate Commissioner for Election to CSDA Board of Directors

No action taken.

- 14 TITLE: TIGER Grant; Johnson Pier Improvements

PROPOSED ACTION: Receive Report

No action taken.

F.) Staff Reports:

15 General Manager – McGrath

Public Comment:

John Ullum – Commented on redacted invoices and PRA requests.

16 Interim Director of Administrative Services – Lazof

17 Interim Director of Operations – Murphy

18 Oyster Point Marina/Park and Pillar Point Harbor – Merlo/Draper

G.) Board of Harbor Commissioners

19 Committee Reports

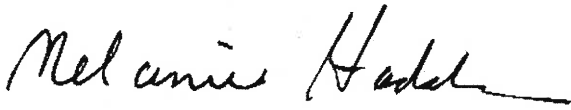
Beach Replenishment Committee Minutes from March 9, 2016 (Unapproved)
Finance Committee Minutes from March 24, 2016 (Unapproved)

H.) Closed Session

20 TITLE: PUBLIC EMPLOYEE PERFORMANCE EVALUATION
pursuant to Government Code 54957
Title: General Manger

I.) Adjournment

Meeting adjourned at 8:51 PM. The next scheduled meeting will be held on May 4, 2016 at Sea Crest School, Think Tank, Room #19, 901 Arnold Way, Half Moon Bay, CA 94019 at 6:30 p.m.



Melanie Hadden
Temporary Deputy Secretary



Tom Mattusch
President