



## San Mateo County Harbor District Board of Harbor Commissioners

“To assure that the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

### **MEETING AGENDA**

August 3, 2016  
6:30 PM

Sea Crest School, Think Tank, Room #19  
901 Arnold Way  
Half Moon Bay, CA 94019

**All Harbor District Commission meetings are recorded and posted at [www.PacificCoast.tv](http://www.PacificCoast.tv) within 48 hours of the meeting; copies can be purchased from PCT for \$18. Video is also available on Comcast Channels 26 or 27.**

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400.

#### **A.) Roll Call**

#### **B.) Public Comments/Questions**

The Public may directly address the Board of Harbor Commissioners for a limit of three minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, 2<sup>nd</sup> Floor, El Granada, CA 94018 or online at [www.smharbor.com](http://www.smharbor.com).

#### **C.) Staff Introductions:**

John Moren, Director of Operations  
Armando Medina, Deputy Harbor Master A, Oyster Point Marina  
Ben Andrews, Deputy Harbor Master A, Pillar Point Harbor

## **D.) Commissioner Comments**

A member of the Board of Harbor Commissioners may make public statements limited to five (5) minutes.

## **E.) Consent Calendar**

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 TITLE: [Bills and Claims in the Amount of \\$127,891.76](#) (Chan)  
Recommend approval
- 2 TITLE: [4th Quarter Budget Review](#) (Lazof)  
PROPOSED ACTION: Informational Item
- 3 TITLE: [Cancellation of August 17, 2016](#) (Lazof)  
PROPOSED ACTION: Cancellation of August 17, 2016 Meeting of the Board of Harbor Commissioners; pre-approval of Bills and Claims in an amount not to exceed \$540,000
- 4 TITLE: [Harassment, Discrimination, Retaliation Prevention: Policy update](#) (Lazof)  
PROPOSED ACTION: Adopt Resolution 24-16 approving amended District Policy 6.2.5, titled Harassment, Discrimination, and Retaliation Prevention
- 5 TITLE: [Master Agreement for Taxing Entity Compensation with the City of South San Francisco](#)(Lazof)  
PROPOSED ACTION: Authorize the General Manager to execute the Master Agreement for Taxing Entity Compensation with the City of South San Francisco
- 6 TITLE: [California Special Districts Association Annual Conference](#) (McGrath)  
PROPOSED ACTION: Authorize attendance at the 2016 California Special Districts Conference in San Diego for a majority of the Board of Harbor Commissioners

## **F.) Discussion**

- 7 TITLE: [Fish Fees Report and Discussion](#) (Commissioner Brennan)  
PROPOSED ACTION: Receive Report
- 8 TITLE: [Fish buyer leases: amendments to leases reducing fees, addressing exterior spaces and share of costs for common areas](#) (McGrath)  
PROPOSED ACTION: Recommend Approval
- 9 TITLE: [Romeo Pier: Access and Disposition](#) (McGrath)  
PROPOSED ACTION: Authorize General Manager to execute an agreement with Romeo Packing, subject to District Counsel review and approval, to allow access over Romeo Packing property, and transfer ownership of the remaining portion of the pier, post-demolition, to Romeo Packing
- 10 TITLE: [Professional Services Agreements Per Request for Qualifications](#). (Lazof)  
PROPOSED ACTION: Authorize Professional Services Agreements for specialty services: Civil, Structural, Electrical, Marine, and/or Mechanical Engineering, Architectural Design, Surveying, Landscape Architecture, Construction Support, and Project Management with the following firms:  
1) Moffatt and Nichol  
2) Cannon Corp  
3) GHD Inc.  
4) COWI Inc.

## **G.) Board of Harbor Commissioners**

- 11 Committee Reports

## **H.) Adjournment**

The next scheduled meeting will be held on August 17, 2016 at Municipal Services Building, 33 Arroyo Drive, South San Francisco, CA 94080 at 6:30 PM.

Agenda Posted As Required:  
July 29, 2016 at 2:00 PM



Melanie Hadden  
Temporary Deputy Secretary