



Board of Harbor  
Commissioners

Tom Mattusch, President  
Virginia Chang Chang Kiraly, Vice President  
Robert Bernardo, Secretary  
Pietro Parravano, Treasurer  
Sabrina Brennan, Commissioner

Steve McGrath, General Manager  
Steven D. Miller, District Counsel

## San Mateo County Harbor District Board of Harbor Commissioners

“To assure that the public is provided with clean, safe, well-managed,  
financially sound and environmentally pleasant marinas.”

### MEETING MINUTES

June 1, 2016  
6:30 PM

Sea Crest School, Think Tank, Room #19  
901 Arnold Way  
Half Moon Bay, CA 94019

**A.) Roll Call** – Mattusch, Parravano, Chang Kiraly, Bernardo  
Absent: Commissioner Brennan.

#### **Public Comments/Questions -**

Albert Dunne – Discussed noticing of necessary maintenance work and the disruption to businesses in Pillar Point Harbor.

Mike McHenry – Discussed an outstanding bill from August 2015 to the SMCHD. He asked when the high fish fees would be lowered.

**B.) Commissioner Comments** – Mattusch

Commissioner Mattusch would like to receive regular updates from Brad Damitz. He urges that additional staff be hired for Pillar Point Harbor as they are short staff in the Harbor.

**C.) Consent Calendar**

Agenda Items 3, 4, 5, 7 and 8 were pulled from the Consent Calendar.

- 1 TITLE: Bills and Claims in the Amount of \$161,093.33**
- 2 TITLE: Minutes of Special Meeting March 23, 2016**
- 6 TITLE: Cancellation of July 6, 2016 Harbor District Meeting**

**Action:** Motion Chang Kiraly/Bernardo to approve Agenda Items 1,2,6.  
**Ayes:** Bernardo, Chang Kiraly, Parravano, Mattusch

- 3 TITLE: Minutes of Regular Meeting April 20, 2016**  
**Action:** Motion to approve by Chang Kiraly/Bernardo to approve Item 3.  
**Ayes:** Bernardo, Chang Kiraly, Mattusch  
**Abstain:** Parravano

- 4 TITLE: Minutes of Regular Meeting May 4, 2016**  
**Action:** No Action taken due to lack of quorum. Chang Kiraly/Bernardo.  
**Ayes:** Bernardo, Mattusch  
**Abstain:** Parravano, Chang Kiraly

- 5 TITLE: Minutes of Regular Meeting May 18, 2016**  
**Action:** Motion to approve by Parravano/Bernardo with correction to acronym – LAIF.  
**Ayes:** Bernardo, Chang Kiraly, Parravano, Mattusch

- 7 TITLE: Compensation Policy 6.3**  
**Action:** Motion to approve by Chang Kiraly/Bernardo.  
**Ayes:** Bernardo, Chang Kiraly, Parravano, Mattusch

- 8 TITLE: Exempt Employees Salary Schedule**  
**Action:** Direction to bring back this item as a Regular Agenda item at a future meeting to discuss further. No vote was taken on this item.

**Discussion-**

- 11 TITLE: 2017/18 Budget Update**  
**PROPOSED ACTION:** Receive Report  
  
Information Only

- 9 TITLE: FY 2014-15 Audited Financial Statements**  
**PROPOSED ACTION:** Receive report from JJACPA

**Action:** Motion to accept this report as it stands by Bernardo/Chang Kiraly.  
**Ayes:** Bernardo, Chang Kiraly, Parravano, Mattusch

- 10 TITLE: Rates and Fees Effective July 1, 2016**  
**PROPOSED ACTION:** Enact Ordinance 5.15.030 setting Rate and Fees effective July 1, 2016, per schedule attached, including an additional increase effective July 1, 2017 based on the annual increase through February 2017 of the consumer price index.

**Action:** None  
Commissioners Mattusch and Parravano recuse.  
No action taken due to lack of quorum.

- 12 TITLE: California Special Districts Association (CSDA)**  
**PROPOSED ACTION:** Approve changes to the CSDA bylaws as proposed.  
**Action:** Motion to approve: Chang Kiraly/Bernardo.  
Ayes: Bernardo, Chang Kiraly, Parravano, Mattusch

- 13 TITLE: Water Rate Hike**  
**PROPOSED ACTION:** Provide direction to staff regarding the Coastside County Water District (CCWD) proposed increase of up to 12%.  
**Action:** Motion by Chang Kiraly/Bernardo to direct staff to write a letter to CCWD opposing the rate increase.  
Ayes: Bernardo, Chang Kiraly, Parravano, Mattusch

**D.) Board of Harbor Commissioners**

- 14 Committee Reports - None**

**E.) Closed Session**  
Adjourn to Closed Session: 7:49 p.m.  
Return from Closed Session: 9:16 p.m.

- 15 TITLE: Public Employee Performance Evaluation Pursuant to Government Code 54957**  
**Title: General Manager**  
**ACTION:** The Board of Commissioners has reviewed and evaluated the existing General Manager evaluation

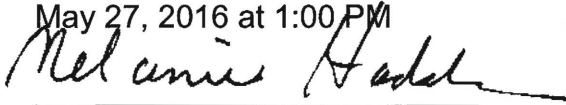
process. The Board directed Commissioner Chang Kiraly to finalize the process for this and future General Manager evaluations.

**F.) Adjournment - 9:16 p.m.**

The next scheduled meeting will be held on June 15, 2016 at Municipal Services Building, 33 Arroyo Drive, South San Francisco, CA 94080 at 6:30 PM

Agenda Posted As Required:

May 27, 2016 at 1:00 PM



Melanie Hadden  
Temporary Deputy Secretary



Tom Mattusch  
President